

### Creating a User profile on Turnitin.com

1. Go to <http://www.turnitin.com> and click on the Create Account link next to the Sign In button.
2. Click on the student link.
3. The “Create a New Turnitin Student Account” form must be completed to create a new student user account.
4. Enter the class ID number and the case sensitive Turnitin class enrollment password.  
Your class ID is: \_\_\_\_\_  
Your enrollment password is: \_\_\_\_\_
5. Enter the user first name, last name, and a valid e-mail address to use as the login for Turnitin.
6. Create a user password. The user password must be between six and twelve characters long and contain at least one letter and one number. Re-enter the password to confirm it.
7. Select a secret question from the drop-down menu. Enter the answer for the question. The answer is case and space sensitive.
8. Review the user agreement. To continue using Turnitin, click “I agree” -- create profile.
9. From the completed user profile creation page, click “Log in to Turnitin.”

**\* Note: If step 6 indicates the e-mail provided is already in Turnitin, there is an existing profile under the e-mail you entered. Please use the Resetting Your Password instructions, if the password has been forgotten, to gain access to the user profile if you had a previously existing Turnitin user profile, or use an alternate e-mail address for your Turnitin access.**

### To login to Turnitin:

1. Go to <http://www.turnitin.com>.
2. At the top right enter the e-mail address and password associated with your Turnitin student user account in the appropriate fields.
3. Click “Sign In” to log into the student homepage.

### Enrolling in a class: (if you have already created a student user profile)

1. Log into Turnitin with a student user profile.
2. Click the “Enroll in a class” tab on the student homepage.
3. Enter the class ID and enrollment password for the new class.  
Your class ID is: \_\_\_\_\_  
Your enrollment password is: \_\_\_\_\_
4. Click “Submit” to enroll in the class and add it to the student user homepage

### Submitting a paper by single file upload:

1. Start by clicking the class name you would like to submit to after logging into Turnitin.
2. Click “Submit” to the right of the assignment name.
3. Select single file upload from the choose a paper submission method: pull down menu.
4. Click “Browse” and select the file to upload. Fill in the title field with the paper name.
5. Click “Upload” to upload the file. A status bar will appear displaying the upload progress.

6. Review the preview panel. This is a text only version of the paper being uploaded. Confirm it is the correct version of the file to send
7. Click "Submit" at the bottom of the page

**Warning: This step must be completed, or the submission is not finished. The paper will not be available to the student or the instructor.**

---

*© Heather Davison and Indian Hills Community College*